

## **CABINET**

Meeting: Wednesday, 10th February 2016 at 6.00 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

## **ADDENDUM**

The following revised documents were tabled with the Chair's consent and replace the documents originally published with the agenda

6. MONEY PLAN 2016-21 AND BUDGET PROPOSALS 2016-17

Covering report Appendix 1 Appendix 5

Yours sincerely

Jon McGinty

**Managing Director** 

J. R. D. L. X

#### **NOTES**

## **Disclosable Pecuniary Interests**

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows -

Interest	Prescribed description

profession or vocation

Employment, office, trade, Any employment, office, trade, profession or vocation carried on for profit or gain.

**Sponsorship** Any payment or provision of any other financial benefit

> (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act

1992.

Contracts Any contract which is made between you, your spouse or

civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a

beneficial interest) and the Council

(a) under which goods or services are to be provided or works are to be executed; and

(b) which has not been fully discharged

Any beneficial interest in land which is within the Council's

area.

For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly

with another) to occupy the land or to receive income.

Licences Any licence (alone or jointly with others) to occupy land in

the Council's area for a month or longer.

Corporate tenancies Any tenancy where (to your knowledge) –

(a) the landlord is the Council; and

(b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or

civil partner has a beneficial interest

Any beneficial interest in securities of a body where –

(a) that body (to your knowledge) has a place of business

or land in the Council's area and

Land

Securities

- (b) either
  - The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
  - ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

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For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, tanya.davies@gloucester.gov.uk.

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## FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.





Meeting: Cabinet 10<sup>th</sup> February 2016

Council 25<sup>th</sup> February 2016

Subject: Money Plan 2016-21 & Budget Proposals 2016/17
Report Of: Cabinet Member for Performance and Resources

Wards Affected: All

Key Decision: No Budget/Policy Framework: No

Contact Officer: Jon Topping, Head of Finance

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Appendices: 1. Money Plan 2016 - 21

2. Budget Pressures & Savings

3. Savings Programme

4. 2016/17 - 2020/21 Capital Programme

5. Service Budget Summary Pages

6. Fees and Charges 2016-17

7. Budget Consultation

#### FOR GENERAL RELEASE

#### 1.0 PURPOSE OF REPORT

1.1 To review the Council's Money Plan for recommendation to Council.

#### 2.0 RECOMMENDATIONS

#### 2.1 Cabinet is asked to RECOMMEND that:

- (1) That the proposals for the 2016/17 budget included in this report be approved.
- (2) That the implementation of the target budget reductions set in the Money plan 2016/2021 be approved.
- (3) That it be noted that consultation has been undertaken on budget savings proposals to achieve the level of savings required in 2016/17.

#### 2.2 **Council** is asked to **RESOLVE** that:

- (1) That the proposals for the 2016/17 budget included in this report be approved.
- (2) That the implementation of the target budget reductions set in the Money plan 2016/2021 be approved.
- (3) That it be noted that consultation has been undertaken on budget savings proposals to achieve the level of savings required in 2016/17.

#### 3.0 BUDGET ASSESSMENT OF THE SECTION 151 OFFICER

- 3.1 In accordance with Section 25 of the Local Government Act 2003 the Chief Finance Officer (Section 151 Officer) must report on the following matters;
  - 1) the robustness of the estimates made for the purposes of the calculations, and
  - 2) the adequacy of the proposed financial reserves.
- 3.2 The Head of Finance as Section 151 Officer confirms the robustness of the calculations and the adequacy of the proposed financial reserves.

### 4.0 <u>Introduction</u>

- 4.1 The Money Plan sets out the Council's strategic approach to the management of its finances and presents indicative budgets and Council Tax levels for the medium term. It covers the General Fund Revenue Budget, the Capital Programme, and Earmarked Reserves. It also comments on the significant financial risks facing the Council in the forthcoming years and explains what the Council is doing to reduce those risks.
- 4.2 The main objectives of the Money Plan are to:
  - explain the financial context within which the Council is set to work over the medium term;
  - provide a medium term forecast of resources and expenditure;
  - identify the financial resources needed to deliver the Council's priority outcomes;
  - achieve a stable and sustainable budget capable of withstanding financial pressures;
  - achieve a balanced base budget, minimising the use of balances to meet recurring baseline spending, with the general fund balance being maintained at a minimum of £1.6m by the end of the plan period;
  - where possible, additional investment and spending decisions will be made to reflect Council priorities and strategic commitments, with disinvestment and budget savings being made in non-priority areas; and
  - ensure capital financing is established at a level that maintains ongoing robustness in the capital programme

#### 5.0 The Local Government Finance Environment

- 5.1 The Council's Money plan provides the framework within which revenue spending decisions can be made over the medium term. It is reviewed and updated on an annual basis to take into account any alterations that may be required as a result of changed circumstances. The Draft Money Plan covers a five year period up to 2020/21.
- 5.2 Local Government is facing the toughest financial outlook for many decades. The Local Government Finance Settlement in recent years has seen unprecedented reductions in formula grant.

#### Local Government Finance Settlement 2016/17

5.3 The provisional Local Government Finance Settlement 2016/17 was announced on December 17<sup>th</sup> 2015, with the final announcement on 8<sup>th</sup> February 2016. The settlement provided allocations for 2016/17 and provided indicative figures up to 2019/20.

5.4 The settlement announced a new 'core spending power' measure. Core spending power is made up of the following elements;

#### Settlement Funding Assessments (SFA)

This is made up of;

- Revenue Support Grant
- Baseline Funding Level

The SFA also details level of Tariff on retained business rates and the Safety Net Threshold.

Instead of cutting all SFA by a set percent, government have taken into account the ability to raise council tax locally. There are now therefore four key variables;

- Funding reductions
- Split of reductions between tiers
- Council Tax Base
- Council Tax Rate

The settlement includes higher funding percent reductions for lower tier services (district councils), this is highlighted with the creation of the Improved Better Care Fund and the reduction in value to New Homes Bonus

#### Council Tax Requirement (CTR)

This figure excludes Parish precepts, but has been uplifted by average growth in council tax base between 2013/14 and 2015/16. This figure is also increased year by year based on Office Budget Responsibility forecast for CPI, an average of 1.75%. The core spending power assumes district councils will increase Band D council tax by whichever is the greater of £5 or 2%.

#### New Homes Bonus (NHB)

Actual allocations are used for 2016/17, and from 2017/18 future national amounts are allocated to authorities, these are at best indicative.

Consultation on the future of New Homes Bonus has also commenced with responses due in March 2016 to a series of questions regarding the future allocations. The consultation 'New Homes Bonus: Sharpening the Incentive' has a number of preferred outcomes and alternative outcomes. The revised plan is based upon prudent assumptions from this consultation.

5.5 The Autumn Statement confirmed that by the end of the current Parliament all government grant will be replaced by 100% retention of business rates. The settlement provided no further details on the proposed move to 100% Business Rates Retention. At this stage the money plan assumes no better or worse off as a result of 100% retention

#### 5.6 Fixed Funding Offer

Government has stated that it will offer any council that wishes to take it up a four year funding settlement. We will need to request this and have an efficiency plan in place, though the government has not yet stated what such a plan should look like.

It is important to note that the government have qualified the offering by stating that final grant determinations (of the funding figures produced) in future years will still be subject to change as the business rates multiplier changes; for future changes such as transfer of functions, mergers etc. The government also says future years could change owing to unforeseen events but does not indicate if this includes unforeseen economic events such as failing to meet its fiscal targets for a budget surplus.

The government has not indicated what the formal process for this request is; who from the council should request the future years' settlement; what the timetable for the request is; what approval process is required in a council; whether a request can be rescinded if there is political change at a local authority.

When these details are announced a decision on whether to accept this offer will then be made. Details on the 4 year settlement have still not been released however it was announced that authorities will need to apply by 14<sup>th</sup> October 2016. Once details are announced of the offer this will be assessed and decision made if the Council is to apply.

### 6. <u>Business Rates Retention</u>

#### Business Rates and the Gloucestershire Business Rates Pool

- 6.1 The localised regime on Business Rates took effect in April 2013. Gloucester City is part of a Gloucestershire Business Rates Pool, set up as a mechanism to retain more Business Rates growth funding within the Gloucestershire area and to support economic growth within the area of the Local Enterprise Partnership.
- 6.2 Members will be aware of the Virgin Media issue and the impact that backdated appeals have had on a number of Local Authorities who have Virgin Media on their rating list. Tewkesbury Borough Council is one of those affected and had to refund £10.7m to Virgin Media in 2014/15. This resulted in a safety net payment of £3.9m to Tewkesbury from the Pool leaving the Pool in deficit by £2.3m. All Pool members were required to make a contribution to cover the deficit.
- 6.3 Since then, Virgin Media submitted a request for a single listing. This is very likely to mean further significant losses for Tewkesbury BC and ultimately the Gloucestershire Pool. It is for this reason only that Tewkesbury has agreed to withdraw from the pool at the end of this financial year to mitigate the risk of further losses falling on the Pool and its members.
- 6.4 Cabinet resolved that the current Gloucestershire Business Rates Pool be dissolved and a new pool be established for the financial year 2016-17 excluding Tewkesbury Borough Council.
- 6.5 Stroud District Council as the lead authority notified DCLG on the 30<sup>th</sup> October 2015 as follows:
  - The Gloucestershire Business Rates Pool in its current form will be dissolved on 31<sup>st</sup> March 2016.
  - ii. A new pool will be formed from 1<sup>st</sup> April 2016 of all current pool members with the exception of Tewkesbury Borough Council.
- 6.6 Cabinet's strategy is to continue as a pool member in the reformed pool and to include growth in Business Rates income as a funding source in the Money Plan from 2016/17 onwards, as part of its priority to safeguard the delivery of Council services.
- 6.7 Any additional growth arising as a result of pool membership is not guaranteed and is therefore not included in the base budget. Any growth from pooling will be allocated to a reserve at the end of the financial year once the loss incurred to the general fund at the end of 2014/15 has been recovered.

#### 7. General Fund Revenue Budget - Principles and Key Assumptions

- 7.1 The principles underpinning the proposed revenue strategy are:
  - i. Annually, a balanced revenue budget will be set with expenditure limited to the amount of available resources;
  - ii. No long term use of balances to meet recurring baseline expenditure;
  - iii. Resources will be targeted to deliver Corporate Plan priorities and value for money. Any additional investment and spending decisions will be made to reflect Council priorities and strategic commitments.
  - iv. Maintaining the General Fund balance at a minimum level of £1.6m.
  - v. Council Tax increases are kept to a minimum.
  - vi. Year on year savings targets to be met by ongoing efficiency gains, income generation and service transformation.
- 7.2 **Table 1** below, lists the major **assumptions** that have been made over the five years of the strategy:

Table 1	2016/17	2017/18	2018/19	2019/20	2020/21
Council Tax base growth	0.75%	0.75%	0.75%	0.75%	0.75%
Council Tax inflation	£5	£5	£5	£5	1.99%
Interest Rates	0.5%	1.0%	1.50%	2.00%	2.00%
(Earned)					
Inflation – Pay	1%	1%	1%	1%	2%
Inflation – contracts	2.5%	2.5%	2.5%	2.5%	2.5%
Inflation – other income	2.5%	2.5%	2.5%	2.5%	2.5%

#### 8. Revenue Budget Increases

#### **Pay and Prices Increases**

- A 1% pay award allowance has been included for the first four years of the plan (2016/17 to 2019/20) in line with the budget announced in July 2015. Thereafter a provision for a 2% award is included. It should be noted that pay awards in local government are covered by collective bargaining between employers and trade unions and is not subject to direct control from central government. However it is reasonable to assume that local government will mirror what happens in the rest of the public sector.
- 8.2 In addition to the increases to reflect employee pay awards, provision has also been made to meet on going additional payments to the pension fund required from the employer to recover the deficit.
- 8.3 The pension fund is subject to a triennial actuarial valuation, the most recent of which has been undertaken by Hymans Robertson LLP during 2013, on behalf of Gloucestershire County Council, the pension fund administrator. A £255k increase has been included for 2016/17 with the same provision in each subsequent year.
- 8.4 Prices inflation has been included on selected non-pay items, namely contractual obligations. All other inflationary increases are expected to be absorbed within base budget which represents a real time reduction through efficiency gains.
- 8.5 Prices inflation is included on selected fees and charges at 2.5% p.a. The exceptions are car park income, which is frozen at existing levels. Fees and Charges for 2016/17 are detailed in **Appendix 6**

#### **Cost Pressures and Savings**

- 8.6 Cost pressures are included in **Appendix 2** and total £962k.
- 8.7 Significant cost pressures that have been highlighted through budget monitoring are highlighted at Appendix 2. Some key pressures are highlighted below;
  - Increased National Insurance contributions.
  - Reduced Re-cyclate Income
  - Reduction in Housing Benefit Administration Grant
  - Increased Members Allowances as a result of boundary review
- 8.8 The budget savings identified in Appendix 2 for 2016/17 relate to the agreed management fee reductions with the councils leisure Trust partner Aspire. These reductions are in the plan up to and including 2018/19.

#### 8. Efficiency Savings

- 9.1 The Draft Money Plan forecasts indicate the need for a continued delivery of savings in each year of the Plan.
- 9.2 In February 2015, Council approved the implementation of the target savings for the Money Plan 2015-20. In addition to savings in previous years further savings of £1.27m in 2015/16 were included.
- 9.3 With the inclusion of assumed settlement figures for 2016/17 and the assumption of further formula grant reductions over the life of the plan, further savings will be required. The financial gap is £0.547m in 2016/17 which rises to £2.835m by 2020/21.
- 9.4 The savings details are summarised on a cumulative basis in **table 3** below:

Table 3	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000
Savings required in year	547	1,095	692	442	59
Cumulative efficiency Savings	547	1,642	2,334	2,776	2,835
Targeted Savings	607	1,500	1,000	500	50

- 9.5 The Local Government Finance Settlement 2016/17 has highlighted that the Council will be required to make significant additional savings, particularly in the years 2017/18 and 2018/19. To enable delivery the plan assumes that savings will be front loaded in these years.
- 9.6 Due to the high levels of further savings required proposed details of potential savings will be reported to Cabinet in autumn 2016. This will enable detailed planning to be undertaken to ensure delivered in a timely manner.
- 9.7 Specific actions to achieve the targeted savings will need to be approved as part of the Council's annual budget setting process in each financial year. **Appendix 3** highlights targeted savings for 2016/17.
- 9.8 The efficiencies and budget savings target for 2015/16 was £1.27m. Whilst there has been some slippage in implementation of the savings during the year, the full-year impact of the changes will be fully achieved in 2016/17

#### 10. Overall Costs

- 10.1 With the targeted savings included from Table 3, the total costs of the Council, (the "Net Budget Requirement"), falls over the five year period of the Draft Money Plan. The total costs fall from £17.056m in 2016/17 to £14.475m in 2020/21. Any further spending pressures identified in addition to those detailed in **Appendix 2**, over the five year period of the Draft Money Plan, will need to be funded by additional savings.
- 10.2 Draft summary budget pages for each service are detailed in **Appendix 5.**

#### 11. Revenue Funding

## Formula Grant / Localised Business Rates / Revenue Support Grant

- 11.1 Our current grant from Government for 2015/16 comprises two formula driven components Revenue Support Grant (RSG) and a retained Business Rates target.
- 11.2 The current assumed settlement for 2016/17 is expected to have RSG at £1.860m and business rates at £4.000m providing a total of £5.860m.
- 11.3 The indicative figures for RSG see this reducing to £0.009m by 2019/20.

#### **New Homes Bonus**

- 11.4 New Homes Bonus is a grant that commenced in the 2011/12 financial year and is effectively a reward for increasing the number of properties within an area. Whereas previously an increase in the Council Tax base is essentially offset by a reduction in formula grant, central government intends to match-fund the additional Council Tax for each new home for a period of six years.
- 11.5 New Homes Bonus is a significant source of funding for Gloucester City Council. The Council will receive New Homes Bonus in 2016/17 of £3.823m.
- 11.6 The Council currently utilises 100% of New Homes Bonus received to fund the Net Budget Requirement and therefore support the general fund. As highlighted earlier in the plan, the level of New Homes Bonus will reduce significantly over the life of the plan. New Homes Bonus is expected to reduce to £2.250m by 2018/19.

#### **Council Tax & Council Tax Freeze Grant**

- 11.7 The Council has frozen Council Tax since 2011/12 and the Government has provided a Council Tax Freeze Grant at various percentage levels.
- 11.8 In 2012/13 freeze grant was again provided at 2.5%, but this was for one year only. As part of the 2013/14 settlement freeze grant was provided at 1% for two years 2013/14 and 2014/15. A further freeze grant of 1% was awarded for 2015/16. There is no freeze grant for 2016/17.
- 11.9 The Local Government Finance Settlement 2016/17 has included Council Tax Requirement (CTR) as part of the Councils 'Core Spending Power'. CTR is assumed to grow as part of the settlement as follows:
  - based upon an average growth in council tax base, based upon the years 2013/14 to 2015/16.
  - and also increase by an assumed growth based upon CPI at an average of 1.75%.
  - assumed increase of £5 or 2% whichever the greater

Therefore to maintain CTR in line with government assumptions the minimum year on year increase should in line with bullet point about 1.

11.10 The Government has reaffirmed that if the level of Council Tax rise is greater than 2% or £5, whichever being the higher, a referendum would be required. The Money Plan assumes an increase in Council Tax of £5 for first four years of the plan.

#### 12. General Fund Balance

- 12.1 The estimated level of the general fund balance in each financial year is shown in **Appendix 1.**
- 12.2 It should also be noted, that although £1.600m is considered an appropriate level of general fund balances to retain each year, the position should be reviewed if the Council delivers a budget surplus at year end. The level of savings required over the next few years, is likely to be so significant, that an opportunity to phase the transition by increasing and then utilising general fund balances, could be considered.
- 12.3 In the financial year 2016/17 there is no proposed draw from the general fund to provide a balanced budget.

#### 13.0 Capital Programme and Capital Financing

- 13.1 The key financial details on capital expenditure and financing in the revised money plan for the 5 years from 2016/17, are shown in detail at **Appendix 4**, and summarised below:
  - 1. Capital programme expenditure of £16.986m. Some key projects are, The Kings Quarter Development, City Centre Investment, ICT Projects and externally financed housing projects.
  - 2. Capital financing comprises grants, Capital receipts and borrowing.
- 13.2 The majority of capital financing will be funded through external grants and borrowing. The future financial commitments will be approved based on specific income generating, or revenue saving business cases to fund the cost of the borrowing. The main exceptions to this policy will be essential works on the Council's buildings, which will result in a reduced maintenance liability or potential increase in asset value.
- 13.3 Wherever possible and desirable, additional one-off capital investments on a business case basis will be made, providing corporate objectives are delivered, and financing is available and affordable within existing budgets, or preferably with the provision of a "spend to save" revenue saving on existing budgets.
- 13.4 The strategy on borrowing is to ensure that any borrowing is only undertaken on a business case basis, and is affordable and paid off over the life of the asset.
- 13.5 **Appendix 4** shows the proposed capital budgets for 5 years from 2016/17 incorporating any carried forward capital budgets and new, approved schemes. The capital programme will be updated for any future additions, such as Kings Quarter further development, subject to the required level of approval being made.

### 14.0 Budget Consultation

14.1 The Council's budget consultation for 2016/17 has used an on-line interactive budget survey developed with Govmetric, a link to which has been available on the Council's website. Leaflets were also available from the reception at the City Council offices at the Docks, GL1, Oxstalls Sports Park, the Guildhall, and at the City and Folk museums.

- 14.2 Any callers to the Council by telephone during the consultation period were also given the opportunity to take part in the survey by customer services staff.
- 14.3 Throughout this process, views of the public and other partners/stakeholders have been sought on the Council's financial plans including levels of spending, potential efficiencies and budget savings, as well as opinions on the level of Council tax increases and other fees and charges.
- 14.4 In addition to the financial appendices, this report also includes the results of the consultation summarised at **Appendix 7.**

#### 15.0 Earmarked Reserves

15.1 The Council has limited earmarked reserves with the balance at 31 March 2015 being £2.121m consisting of;

•	Insurance reserve	£0.010m
•	Historic buildings reserve	£0.053m
•	Portfolio reserve	£0.022m
•	Shopmobility reserve	£0.029m
•	Members Allocation reserve	£0.014m
•	3 Choirs reserve	£0.005m
•	Pension contingency	£0.275m
•	Repairs reserve	£0.400m
•	Environmental reserve	£1.000m
•	Regeneration reserve	£0.313m

15.2 Where earmarked reserves are not ring fenced for a specific use such as the regeneration reserve, then if necessary, these reserves may potentially be used to support the general fund.

#### 16.0 Alternative Options Considered

16.1 The Council must set a budget in time to start collecting Council tax by 1<sup>st</sup> April 2016. Alternative proposals put forward for budget savings will be considered as part of this process.

#### 17.0 Conclusions

17.1 This report has outlined the proposed approach to further build on the Council's budget consultation arrangements to inform the 2016/17 budget setting process.

#### 18.0 Legal Implications

18.1 Legislation places a duty on the Council, as the Billing Authority, to calculate its budget requirement for 2016/17. The Council also has a statutory requirement to set a balanced budget.

#### 19.0 Risk & Opportunity Management Implications

- 19.1 Covered in the report. The budget is prepared based on the information available at the time of writing. The budget pressures facing the Council have, as far as possible, been built into the budget.
- 19.2 The risks are set out more fully in the report but in summary centre around the continuing economic situation and the possible impact this is likely to have on the public sector, changes to Government funding in future years and the level of the Council's spend from 2016/17 onwards.

19.3 In addition to the risks identified in the report, a list of additional identified risks for both the Draft Money Plan and the Budget for 2016/17, along with the mitigations is also shown below:

Risk Identified	Inherent R Evaluation		Proposed measures	Residual Risk Evaluation	
<ul> <li>Employee related costs will be more than assumed</li> <li>Other costs will be more than assumed</li> </ul>	Risk Score	8	<ul> <li>Figures based on known commitments and estimated future costs.</li> <li>Any further pressures will need to be matched by additional identified savings.</li> </ul>	Risk Score	4
<ul> <li>Pension fund contributions will be higher than expected.</li> </ul>	Risk Score	8	■ The financial plan will continue to be reviewed and updated annually for a three year period, based on known changes and informed by the most recent actuarial triennial valuation.	Risk Score	4
<ul> <li>Planned budget reductions will not be achieved</li> </ul>	Risk Score	12	<ul> <li>Close monitoring of budgets will be carried out in each financial year.</li> <li>Continuous monitoring of service pressures and ongoing focus on preventative support.</li> </ul>	Risk Score	6
<ul> <li>Impact of Legislative changes on Councils ongoing costs</li> </ul>		6	<ul> <li>Previously agreed changes to Council, tax exemptions and discounts, to help fund the shortfall in financing for local support of Council tax.</li> </ul>		4
<ul> <li>Income from fees, charges and other sources will not be as high as planned</li> </ul>	Risk Score	12	<ul> <li>Close monitoring of income budgets will be carried out in each financial year.</li> </ul>	Risk Score	8
<ul> <li>Timing of Capital Receipts will be later than anticipated or lower than estimated</li> <li>Timing of Capital payments may be earlier than estimated</li> </ul>	Risk Score	8	<ul> <li>Close monitoring of the timing and payments of capital expenditure/income will be carried out in each financial year. Alternative savings will be identified, or contingency arrangements agreed</li> </ul>	Risk Score	4

## 20.0 People Impact Assessment (PIA):

20.1 People Impact Assessments have been carried out for each line of the budget savings, to ensure that all relevant considerations are taken into account.

## 21.0 Other Corporate Implications

- 1. Community Safety
  - None
- 2. Environmental
  - None
- 3. Staffing

The budget reductions and efficiency savings will result in a net reduction in staff, which could include possible redundancies.

4. Trade Union

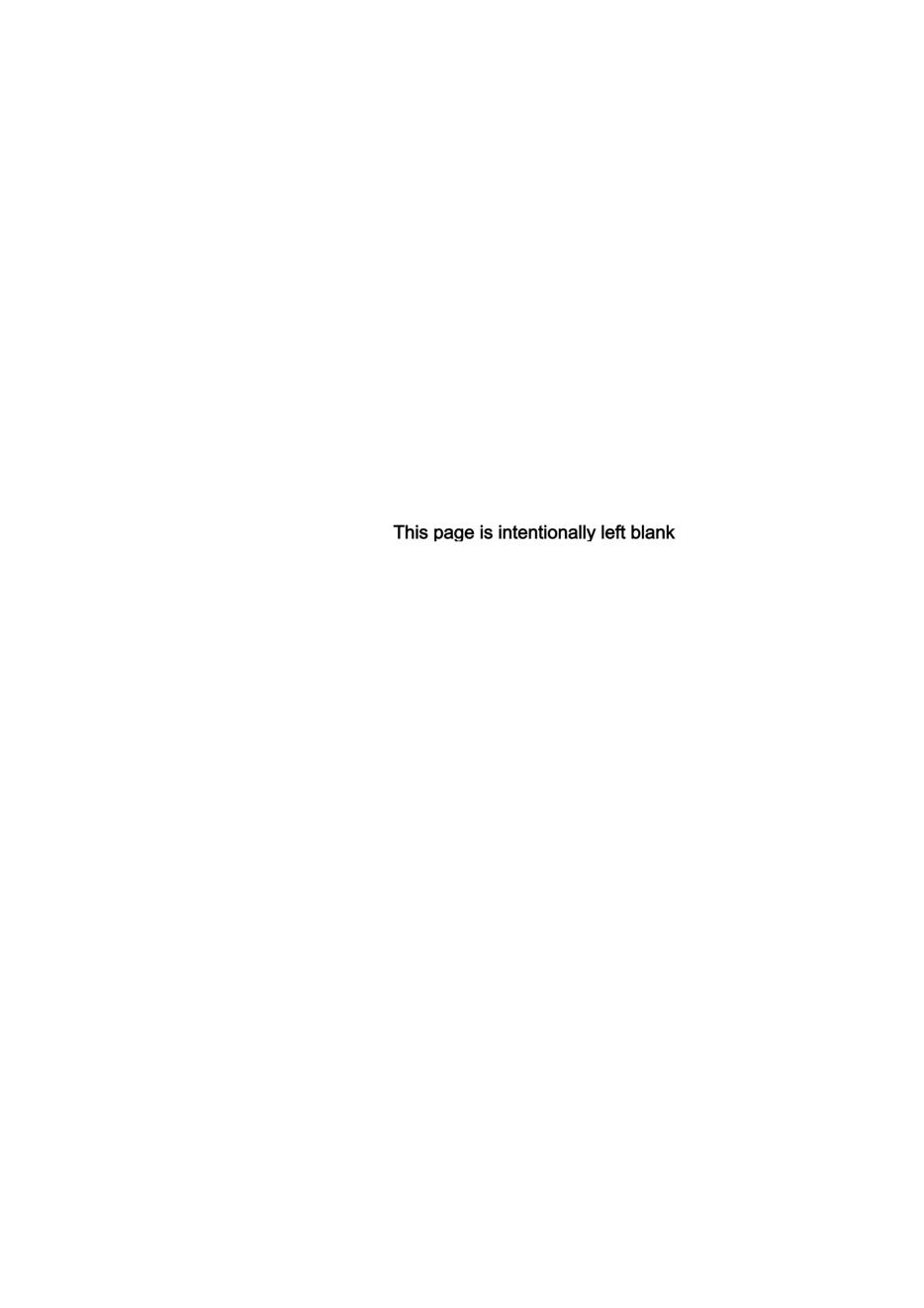
Ongoing discussions with the Trade Union on both the money plan and budget represent a key element of the overall consultation process.

## **Background Documents:**

Money Plan 2015-20, February 2015



	MONEY PLAN 2016-21	1 <b>2016/17</b> £'000	2 <b>2017/18</b> £'000	3 <b>2018/19</b> £'000	4 <b>2019/20</b> £'000	5 <b>2020/21</b> £'000
1.	BASE BUDGET b/fwd	15,969	16,449	15,068	14,199	14,095
	Pay and Price Increases Employees pay awards Employers Increased Pension Costs Price Increases	82 255 200	83 255 150	83 255 150	84 255 150	170 255 150
	Income Inflation Revised Base Budget	(84) 16,422	(88) 16,848	(91) 15,466	(93) 14,595	(95) 14,575
	Cost Pressures/Savings Ongoing base pressures Ongoing base savings	962 (328) 634	80 (360) (280)	(20) (247) (267)	0 0	0 (100) (100)
2.	NET BUDGET REQUIREMENT	17,056	16,568	15,199	14,595	14,475
3.	Sources of Finance Revenue Support Grant Business Rates Retention Grant to support freeze in council tax Revised New Homes Bonus Transitional Grant Council Tax Surplus Council Tax TOTAL SOURCES OF FINANCE	1,860 4,000 3,823 10 96 6,720 <b>16,509</b>	1,092 4,378 3,041 10 6,953 <b>15,474</b>	616 4,452 2,250 7,189 <b>14,507</b>	9 4,466 2,250 7,428 <b>14,153</b>	4,533 2,250 7,633 <b>14,416</b>
	Budget Shortfall	(547)	(1,095)	(692)	(442)	(59)
4.	PROPOSED BUDGET SAVINGS	607				
	Revised Budget (Shortfall)/Surplus	60	(1,095)	(692)	(442)	(59)
5.	<b>FUTURE CHANGES</b> Efficiency/Transformation/Income Generation	0	1,500	1,000	500	50
	Revised Budget (Shortfall)/Surplus	60	405	308	58	(9)
	REVISED NET BUDGET REQUIREMENT c/fwd	16,449	15,068	14,199	14,095	14,425
6.	GENERAL FUND BALANCE Opening Balance Contribution to/(from) General Fund	1,603 60	1,663 405	2,068 308	2,376 58	2,434 (9)
	Closing Balance	1,663	2,068	2,376	2,434	2,425
	Cumulative Savings Required	(547)	(1,642)	(2,334)	(2,776)	(2,835)





**REVENUE BUDGET** 

2016/17

## **GENERAL FUND SUMMARY 2016/17**

Gloucester City Council	Proposed Budget 2016/17	Regeneration and Economy	Communities and Neighbourhoods	Performance and Resources	Environment	Culture and Leisure	Housing and Planning
Service Expenditure / Income							
Employees	8,436,200	1,353,800	926,800	2,071,700	1,166,800	941,500	1,975,600
Premises	2,898,800	1,941,900	87,700	0	475,400	205,800	188,000
Transport	86,300	3,200	5,000	22,800	47,300	3,400	4,600
Supplies and Services	13,297,100	204,300	126,600	5,026,800	5,746,200	1,345,400	847,800
Third Party Payments	43,001,100	253,500	315,500	42,138,500	58,400	235,200	0
Capital Charges	0	0	0	0	0	0	0
Other Charges	0	0	0	0	0	0	0
Expenditure Total	67,719,500	3,756,700	1,461,600	49,259,800	7,494,100	2,731,300	3,016,000
Contributions	0	0	0	0	0	0	0
Fees and Charges	(6,257,400)	(2,320,200)	(316,700)	(75,200)	(2,576,300)	(197,200)	(771,800)
Rents and Lettings	(2,019,000)		0	(25,000)	0		(185,000)
Grant Income	(43,595,500)		0	(43,464,700)	(58,900)	0	(71,900)
Sales Income	(1,351,600)		0	0	(270,100)		0
Other Income	(1,783,700)		0	(537,300)	(393,400)	(3,100)	(266,800)
Income Total	(55,007,200)		(316,700)	(44,102,200)	(3,298,700)	(1,244,200)	(1,295,500)
Service Expenditure	12,712,300	(993,200)	1,144,900	5,157,600	4,195,400	1,487,100	1,720,500
	, , , , , ,	(,	, , , , , , , , , , , , , , , , , , ,		, , , ,		, -,
Corporate Expenditure / (Income)							
Interest Payable	467,100						
Interest Receivable	(45,800)						
Corporate Pension Contribution	2,566,800						
Minimum Revenue Provision	660,200						
Transfers to Earmarked Reserves	61,000						
Insurance Provision	60,000						
Council Tax Support to Quedgely PC	27,400	1					
Net Operating Expenditure	16,509,000						
Council Tax Precept	(6,816,000)						
Transition Grant	(10,000)						
Retained Business Rates	(4,000,000)						
Revenue Support Grant	(1,860,000)						
New Homes Bonus	(3,823,000)						

# **Regeneration and Economy Portfolio**

		Senior	Economic		Markets and
	<b>Proposed Budget</b>	Management	Development		Street Trading
Regeneration and Economy	2016/17	2016/17	2016/17	Parking 2016/17	2016/17
Employees	1,353,800	358,400	874,600	48,700	72,100
Premises	1,941,900	0	673,600	1,095,800	172,500
Transport	3,200	1,600	1,400	0	200
Supplies and Services	204,300	3,800	130,100	42,800	27,600
Third Party Payments	253,500	0	13,500	240,000	0
Capital Charges	0	0	0	0	0
Other Charges	0	0	0	0	0
Expenditure Total	3,756,700	363,800	1,693,200	1,427,300	272,400
Internal Recharges Net Total	0	0	0	0	0
	0	0	0	0	0
Contributions	0	0	0	0	0
Fees and Charges	(2,320,200)	0	(57,100)	(2,221,300)	(41,800)
Rents and Lettings	(1,809,000)	0	(1,809,000)	0	0
Grant Income	0	0	0	0	0
Sales Income	(37,600)	0	(33,800)	0	(3,800)
Other Income	(583,100)	(75,900)	0	(31,000)	(476,200)
Income Total	(4,749,900)	(75,900)	(1,899,900)	(2,252,300)	(521,800)
Service Expenditure	(993,200)	287,900	(206,700)	(825,000)	(249,400)

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Economic Development and Asset Management	Proposed Budget 2016/17
Employees	874,600
Premises	673,600
Transport	1,400
Supplies and Services	130,100
Third Party Payments	13,500
Capital Charges	
Other Charges	
Expenditure Total	1,693,200
Internal Recharges Net Total	
Contributions	
Fees and Charges	(57,100)
Rents and Lettings	(1,809,000)
Grant Income	
Sales Income	(33,800)
Other Income	
Income Total	(1,899,900)
Service Expenditure	(206,700)

Service Manager Anthony Hodge

PortfolioRegeneration and EconomyPortfolio HolderCouncillor Paul James

	Total	Total	
Summary By Service Area 2016-17	Expenditure	Income	Net
Economic Development	376,000	0	376,000
Asset Management	1,317,200	(1,899,900)	(582,700)
Net Service Expenditure	1,693,200	(1,899,900)	(206,700)

Parking	Proposed Budget 2016/17
Employees	48,700
Premises	1,095,800
Transport	0
Supplies and Services	42,800
Third Party Payments	240,000
Capital Charges	
Other Charges	
Expenditure Total	1,427,300
Internal Recharges Net Total	
Contributions	
Fees and Charges	(2,221,300)
Rents and Lettings	
Grant Income	
Sales Income	
Other Income	(31,000)
Income Total	(2,252,300)
Service Expenditure	(825,000)

Service Manager Anthony Hodge

PortfolioRegeneration and EconomyPortfolio HolderCouncillor Paul James

	Total	Total	
Summary By Service Area 2016-7	Expenditure	Income	Net
Off Street Car Parks	1,344,500	(2,207,000)	(862,500)
Castlemeads staff car park	82,800	(45,300)	37,500
Net Service Expenditure	1,427,300	(2,252,300)	(825,000)

Markets and Street Trading	Proposed Budget
	2016/17
Employees	72,100
Premises	172,500
Transport	200
Supplies and Services	27,600
Third Party Payments	
Capital Charges	
Other Charges	
Expenditure Total	272,400
Internal Recharges Net Total	
Contributions	
Fees and Charges	(41,800)
Rents and Lettings	
Grant Income	
Sales Income	(3,800)
Other Income	(476,200)
Income Total	(521,800)
Service Expenditure	(249,400)

Service Manager Lisa Jones

PortfolioRegeneration and EconomyPortfolio HolderCouncillor Paul James

	Total	Total	
Summary By Service Area 2016-17	Expenditure	Income	Net
Farmers Market	0	(5,000)	(5,000)
Eastgate Market	173,900	(358,000)	(184,100)
Kings Square Market	1,700	(20,000)	(18,300)
Hempsted Market	47,400	(86,000)	(38,600)
Street Trading Licenses	49,400	(52,800)	(3,400)
Net Service Expenditure	272,400	(521,800)	(249,400)

## <u>Performance and Resources Portfolio</u>

		Financial Services					
		and Business					Democratic
	<b>Proposed Budget</b>	Improvement	Revenues and		<b>Shared Services</b>	<b>Contact Centre</b>	Services
Performance and Resources	2016/17	2016/17	Benefits 2016/17	IT 2016/17	2016/17	2016/17	2016/17
Employees	2,071,700	795,700	69,800	0	193,800	646,100	366,300
Premises	0	0	0	0	0	0	O
Transport	22,800	1,000	200	200	300	9,300	11,800
Supplies and Services	5,026,800	266,800	1,798,000	1,445,600	877,400	75,300	563,700
Third Party Payments	42,138,500	0	42,138,500	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Other Charges	0	0	0	0	0	0	0
Expenditure Total	49,259,800	1,063,500	44,006,500	1,445,800	1,071,500	730,700	941,800
Internal Recharges Net Total	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Contributions	0	0	0	0	0	0	O
Fees and Charges	(75,200)	(12,500)	0	(27,700)	0	(35,000)	0
inches and Lettings	(25,000)	(25,000)	0	0	0	0	0
Grant Income	(43,464,700)	0	(43,285,300)	0	(85,000)	0	(94,400)
Sales Income	0	0	0	0	0	0	0
Other Income	(537,300)	0	(537,300)	0	0	0	0
Income Total	(44,102,200)	(37,500)	(43,822,600)	(27,700)	(85,000)	(35,000)	(94,400)
Service Expenditure	5,157,600	1,026,000	183,900	1,418,100	986,500	695,700	847,400

Financial Services	Proposed Budget
	2016/17
Employees	795,700
Premises	
Transport	1,000
Supplies and Services	266,800
Third Party Payments	
Capital Charges	
Other Charges	
Expenditure Total	1,063,500
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	(12,500)
Rents and Lettings	(25,000)
Grant Income	0
Sales Income	0
Other Income	
Income Total	(37,500)
Net Service Expenditure	1,026,000

Service Manager Jon Topping

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Head of Finance	90,300		90,300
Financial Services	400,900	(12,500)	388,400
Business Improvement	272,900	0	272,900
Treasury Management	109,600		109,600
Procurement	59,400	0	59,400
Corporate expenses	130,400		130,400
Airport Rents	0	(25,000)	(25,000)
Net Service Expenditure	1,063,500	(37,500)	1,026,000

Revenues and Benefits	Proposed Budget 2016/17
Employees	69,800
Premises	
Transport	200
Supplies and Services	1,798,000
Third Party Payments	42,138,500
Capital Charges	
Other Charges	0
Expenditure Total	44,006,500
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	0
Rents and Lettings	0
Grant Income	(43,285,300)
  Sales Income	0
Other Income	(537,300)
Income Total	(43,822,600)
Net Service Expenditure	183,900

Service Manager Jon Topping

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Revs and Bens Contract	1,732,700		1,732,700
Contract Administration	135,300	(1,205,300)	(1,070,000)
Housing Benefit and subsidy	42,138,500	(42,617,300)	(478,800)
Net Service Expenditure	44,006,500	(43,822,600)	183,900

IT	Proposed Budget 2016/17
Employees	0
Premises	
Transport	200
Supplies and Services	1,445,600
Third Party Payments	
Capital Charges	
Other Charges	0
Expenditure Total	1,445,800
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	(27,700)
Rents and Lettings	0
Grant Income	
Sales Income	0
Other Income	
Income Total	(27,700)
Net Service Expenditure	1,418,100

Service Manager Jon Topping

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
IT Contract	605,400		605,400
Photocopying	137,600	)	137,600
Phones	89,200	0	89,200
Hardware and Software Costs	613,600	(27,700)	585,900
Net Service Expenditure	1,445,800	(27,700)	1,418,100

Shared Services	Proposed Budget 2016/17
Employees	193,800
Premises	
Transport	300
Supplies and Services	877,400
Third Party Payments	
Capital Charges	
Other Charges	0
Expenditure Total	1,071,500
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	0
Rents and Lettings	0
Grant Income	(85,000)
Sales Income	0
Other Income	
Income Total	(85,000)
Net Service Expenditure	986,500

Service Manager Jon McGinty

	Total		
Summary By Service Area 2016-17	Expenditure 1	Total Income	Net
Internal Audit	176,800		176,800
Communications	125,400		125,400
Legal Services	370,000		370,000
Human Resources and Training	230,700		230,700
Apprenticeship Scheme	168,600	(85,000)	83,600
Net Service Expenditure	1,071,500	(85,000)	986,500

Contact Centre and Customer Services	Proposed Budget 2016/17
Employees	646,100
Premises	0
Transport	9,300
Supplies and Services	75,300
Third Party Payments	
Capital Charges	0
Other Charges	
Expenditure Total	730,700
Internal Recharges Net Total	
Contributions  Food and Charges	(35,000)
Fees and Charges	(35,000)
Rents and Lettings Grant Income	
Sales Income	
Other Income	
Income Total	(35,000)
Theome Total	(33,000)
Service Expenditure	695,700

Service Manager Wendy Jones

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Contact Centre	730,700	(35,000)	695,700
Net Service Expenditure	730,700	0	695,700

Democratic Services	Proposed Budget 2016/17
Employees	366,300
Premises	0
Transport	11,800
Supplies and Services	563,700
Third Party Payments	
Capital Charges	0
Other Charges	
Expenditure Total	941,800
Internal Recharges Net Total	
Contributions	
Fees and Charges	
Rents and Lettings	
Grant Income	(94,400)
Sales Income	
Other Income	
Income Total	(94,400)
Service Expenditure	847,400

Service Manager Tanya Davies

	Total		
Summary By Cost Centre 2015-16	Expenditure	<b>Total Income</b>	Net
Civic Admin and Hospitality	39,400	0	39,400
Corporate Support Team	89,800		89,800
Democratic Services	179,400		179,400
Members support and allowances	375,300		375,300
Elections and Electoral Registration	257,900	(94,400)	163,500
Net Service Expenditure	941,800	(94,400)	847,400

## **Culture and Leisure Portfolio**

	Culture and Leisure	Proposed Budget 2016/17	Guildhall 2016/17	Museums 2016/17	TIC 2016/17	Aspire Client 2016/17	Marketing Gloucester 2016/17
	Employees	941,500	506,000	176,700	189,700	0	69,100
	Premises	205,800	93,900	73,600	36,900	1,400	0
	Transport	3,400	2,100	500	800	0	0
	Supplies and Services	1,345,400	293,300	69,900	365,200	457,000	160,000
	Third Party Payments	235,200	0	0	0	0	235,200
	Capital Charges	0	0	0	0	0	0
	Other Charges	0	0	0	0	0	0
	Expenditure Total	2,731,300	895,300	320,700	592,600	458,400	464,300
	Internal Recharges Net Total	0	0	0	0	0	0
		0	0	0	0	0	0
	Contributions	0	0	0	0	0	0
ַק	Fees and Charges	(197,200)	(102,900)	(64,300)	0	(30,000)	0
age	Rents and Lettings	0	0	0	0	0	0
	Grant Income	0	0	0	0	0	0
32	Sales Income	(1,043,900)	(553,500)	(62,100)	(428,300)	0	0
	Other Income	(3,100)	0	(2,100)	(1,000)	0	0
	Income Total	(1,244,200)	(656,400)	(128,500)	(429,300)	(30,000)	0
	Service Expenditure	1,487,100	238,900	192,200	163,300	428,400	464,300

Guildhall and Blackfriars	Proposed Budget 2016/17
Employees	506,000
Premises	93,900
Transport	2,100
Supplies and Services	293,300
Third Party Payments	0
Capital Charges	
Other Charges	0
Expenditure Total	895,300
Internal Recharges Net Total	
Contributions	
Fees and Charges	(102,900)
Rents and Lettings	
Grant Income	
Sales Income	(553,500)
Other Income	
Income Total	(656,400)
Service Expenditure	238,900

Service ManagerSarah GilbertPortfolioCulture and LeisurePortfolio HolderCouncillor Lise Noakes

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Guildhall Running Costs	480,900	0	480,900
Events	204,500	(230,100)	(25,600)
Cinema	28,200	(63,000)	(34,800)
Room Hires	0	(91,500)	(91,500)
Guildhall Bar and Cafe	121,700	(178,700)	(57,000)
Blackfriars	60,000	(93,100)	(33,100)
Net Service Expenditure	895,300	(656,400)	238,900

Museums	Proposed Budget
	2016/17
Employees	176,700
Premises	73,600
Transport	500
Supplies and Services	69,900
Third Party Payments	
Capital Charges	
Other Charges	
Expenditure Total	320,700
Internal Recharges Net Total	
Contributions	
Fees and Charges	(64,300)
Rents and Lettings	
Grant Income	
Sales Income	(62,100)
Other Income	(2,100)
Income Total	(128,500)
Service Expenditure	192,200

Service ManagerAngela SmithPortfolioCulture and LeisurePortfolio HolderCouncillor Lise Noakes

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
City Museum	124,900	(49,300)	75,600
City Museum Cafe	32,900	(33,600)	(700)
Folk Museum	162,900	(45,600)	117,300
Net Service Expenditure	320,700	(128,500)	192,200

Tourist Information Centre	Proposed Budget 2016/17
Employees	189,700
Premises	36,900
Transport	800
Supplies and Services	365,200
Third Party Payments	
Capital Charges	
Other Charges	
Expenditure Total	592,600
Internal Recharges Net Total	
Contributions	
Fees and Charges	
Rents and Lettings	
Grant Income	
Sales Income	(428,300)
Other Income	(1,000)
Income Total	(429,300)
Service Expenditure	163,300

Service ManagerLucy ChiltonPortfolioCulture and LeisurePortfolio HolderCouncillor Lise Noakes

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
TIC Running Costs	237,500	(1,000)	236,500
Commercial Activities	355,100	(428,300)	(73,200)
Net Service Expenditure	592,600	(429,300)	163,300

Aspire Client	Proposed Budget 2016/17
Employees	0
Premises	1,400
Transport	0
Supplies and Services	457,000
Third Party Payments	0
Capital Charges	0
Other Charges	0
Expenditure Total	458,400
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	(30,000)
Rents and Lettings	0
Grant Income	0
Sales Income	0
Other Income	0
Income Total	(30,000)
Service Expenditure	428,400

Service ManagerSadie NealPortfolioCulture and LeisurePortfolio HolderCouncillor Lise Noakes

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Aspire Client	458,400	(30,000)	428,400
Net Service Expenditure	458,400	(30,000)	428,400

Marketing Gloucester	Proposed Budget 2016/17
Employees	69,100
Premises	
Transport	0
Supplies and Services	160,000
Third Party Payments	235,200
Capital Charges	0
Other Charges	
Expenditure Total	464,300
Internal Recharges Net Total	
Contributions Fees and Charges	
Rents and Lettings	
Grant Income	
Sales Income	
Other Income	
Income Total	0
Service Expenditure	464,300

Service ManagerAnthony HodgePortfolioCulture and LeisurePortfolio HolderCouncillor Lise Noakes

	Total		
Summary By Service Area 2016-17	<b>Expenditure Total Income</b>	Net	
Marketing Gloucester General Support	304,300	304,300	
Events Programme	160,000	160,000	
Net Service Expenditure	464,300 0	464,300	

## **Environment Portfolio**

Regeneration and Economy	Proposed Budget 2016/17		Environmental Planning 2016/17	Cem and Crem 2016/17	Flooding and emergency planning 2016/18
Employees	1,166,800	409,800	206,700	521,500	28,800
Premises	475,400	209,000	23,300	217,100	26,000
Transport	47,300	2,000	15,600	29,400	300
Supplies and Services	5,746,200	5,533,200	34,000	159,600	19,400
Third Party Payments	58,400	0	0	0	58,400
Capital Charges	0	0	0	0	0
Other Charges	0	0	0	0	0
Expenditure Total	7,494,100	6,154,000	279,600	927,600	132,900
Internal Recharges Net Total	0	0	0	0	0
	0	0	0	0	0
Contributions	0	0	0	0	0
Fees and Charges	(2,576,300)	(950,000)	(15,800)	(1,610,500)	0
Rents and Lettings	0	0	0	0	0
Grant Income	(58,900)	0	(58,900)	0	0
Sales Income	(270,100)	0	0	(270,100)	0
Other Income	(393,400)	(352,300)	(30,000)	(11,100)	0
Income Total	(3,298,700)	(1,302,300)	(104,700)	(1,891,700)	0
Service Expenditure	4,195,400	4,851,700	174,900	(964,100)	132,900

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Neighbourhood Services	Proposed Budget 2016/17
Employees	409,800
Premises	209,000
Transport	2,000
Supplies and Services	5,533,200
Third Party Payments	
Capital Charges	
Other Charges	
Expenditure Total	6,154,000
Internal Recharges Net Total	
Contributions	
Fees and Charges	(950,000)
Rents and Lettings	
Grant Income	
Sales Income	
Other Income	(352,300)
Income Total	(1,302,300)
Service Expenditure	4,851,700

Service ManagerLloyd GriffithsPortfolioEnvironmentPortfolio HolderCouncillor Jim Porter

Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Neighbourhood Management	6,070,600	(672,300)	5,398,300
Green Garden Waste	12,000	(580,000)	(568,000)
Bulky Waste		(50,000)	(50,000)
Head of Neighbourhood Services	71,400		71,400
Net Service Expenditure	6,154,000	(1,302,300)	4,851,700

Environmental Planning	Proposed Budget 2016/17
Employees	206,700
Premises	23,300
Transport	15,600
Supplies and Services	34,000
Third Party Payments	0
Capital Charges	0
Other Charges	0
Expenditure Total	279,600
Internal Recharges Net Total	
Contributions	
Fees and Charges	(15,800)
Rents and Lettings	
Grant Income	(58,900)
Sales Income	
Other Income	(30,000)
Income Total	(104,700)
Service Expenditure	174,900

Service ManagerMeyrick BrentnallPortfolioEnvironmentPortfolio HolderCouncillor Jim Porter

Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Allotments	23,300	(15,800)	7,500
Environmental Planning	111,600	(53,900)	57,700
Countryside Unit	126,500	(35,000)	91,500
Climate Change	18,200		18,200
Net Service Expenditure	279,600	(104,700)	174,900

Cemeteries and Crematorium	Proposed Budget 2016/17
Employees	521,500
Premises	217,100
Transport	29,400
Supplies and Services	159,600
Third Party Payments	
Capital Charges	
Other Charges	
Expenditure Total	927,600
Internal Recharges Net Total	
Contributions	
Fees and Charges	(1,610,500)
Rents and Lettings	
Sales Income	(270,100)
Other Income	(11,100)
Income Total	(1,891,700)
Service Expenditure	(964,100)

Service ManagerJulienne ReevesPortfolioEnvironmentPortfolio HolderCouncillor Jim Porter

	Total			
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net	
The Arbor	117,800	(136,600)	(18,800)	
Cem and Crem Support	148,800	0	148,800	
Cemeteries	342,300	(295,500)	46,800	
Crematorium	318,700	(1,459,600)	(1,140,900)	
Net Service Expenditure	927,600	(1,891,700)	(964,100)	

Flooding and Emergency Planning	Proposed Budget 2016/17
Employees	28,800
Premises	26,000
Transport	300
Supplies and Services	19,400
Third Party Payments	58,400
Capital Charges	
Other Charges	
Expenditure Total	132,900
Internal Recharges Net Total	
Contributions  Food and Charges	
Fees and Charges	١
Rents and Lettings	
Grant Income	
Sales Income	
Other Income	0
Income Total	0
Service Expenditure	132,900

Service ManagerWayne BestPortfolioEnvironmentPortfolio HolderCouncillor Jim Porter

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Flooding prevention	53,900	0	53,900
Drainage Levy	58,400	0	58,400
Emergency Planning	20,600	0	20,600
Net Service Expenditure	132,900	0	132,900

## **Communities and Neighbourhoods Portfolio**

				Community Strategy and			Health and	
		Proposed Budget	Voluntary Sector	Other Projects	Licensing	Environmental	Safety	Shopmobility
	Communities and Neighbourhoods	2016/17	Grants 2016/17	2016/17	2016/17	Health 2016/17	2016/17	2016/17
	Employees Premises	926,800 87,700		179,400 83,000		409,400	169,500	14,700 4,700
	Transport	5,000		500		2,800	1,500	4,700
	Supplies and Services	126,600		53,500		•	15,900	11,600
	Third Party Payments	315,500		0	20,500	0	13,300	0
	Capital Charges	0	0	0	0	0	0	0
	Other Charges	0	0	0	0	0	0	0
	Expenditure Total	1,461,600	315,700	316,400	180,900	430,700	186,900	31,000
	Internal Recharges Net Total	0	0	0	0	0	0	0
		0	0	0	0	0	0	0
	Contributions	0	0	0	0	0	0	0
U	Fees and Charges	(316,700)	0	0	(269,600)	(22,500)	0	(24,600)
age	Rents and Lettings	0	0	0	0	0	0	0
	Grant Income	0	0	0	0	0	0	0
<del>2</del> 3	Sales Income	0	0	0	0	0	0	0
	Other Income	0	0	0	0	0	0	0
	Income Total	(316,700)	0	0	(269,600)	(22,500)	0	(24,600)
					(			
	Service Expenditure	1,144,900	315,700	316,400	(88,700)	408,200	186,900	6,400

Voluntary Sector Grants	Proposed Budget 2016/17
Employees	
Premises	
Transport	
Supplies and Services	200
Third Party Payments	315,500
Capital Charges	
Other Charges	
Expenditure Total	315,700
Internal Recharges Net Total	
Contributions	
Fees and Charges	
Rents and Lettings	
Grant Income	
Sales Income	
Other Income	
Income Total	0
Service Expenditure	315,700

Service Manager Gareth Hooper

Portfolio Communities and Neighbourhoods

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Voluntary Sector Grants	315,700	0	315,700
Net Service Expenditure	315,700	0	315,700

Community Strategy and Other Projects	Proposed Budget 2016/17
Employees	179,400
Premises	83,000
Transport	500
Supplies and Services	53,500
Third Party Payments	
Capital Charges	
Other Charges	
Expenditure Total	316,400
Internal Recharges Net Total	
Contributions	
Fees and Charges	0
Rents and Lettings	
Grant Income	0
Sales Income	
Other Income	0
Income Total	0
Service Expenditure	316,400

Service Manager Ed Pomfret

Portfolio Communities and Neighbourhoods

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Community Safety	117,100	0	117,100
Community Strategy and Engagement	114,300	0	114,300
CCTV Revenue Budget	85,000	0	85,000
Net Service Expenditure	316,400	0	316,400

Licensing	Proposed Budget 2016/17
Employees	153,800
Premises	0
Transport	200
Supplies and Services	26,900
Third Party Payments	0
Capital Charges	0
Other Charges	0
Expenditure Total	180,900
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	(269,600)
Rents and Lettings	0
Grant Income	0
Sales Income	0
Other Income	0
Income Total	(269,600)
Service Expenditure	(88,700)

Service Manager Lisa Jones

Portfolio Communities and Neighbourhoods

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Hackney Carriages	80,400	(123,500)	(43,100)
Other Licensing	100,500	(146,100)	(45,600)
Net Service Expenditure	180,900	(269,600)	(88,700)

Shopmobility	Proposed Budget
	2016/17
Employees	14,700
Premises	4,700
Transport	0
Supplies and Services	11,600
Third Party Payments	0
Capital Charges	0
Other Charges	0
Expenditure Total	31,000
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	(24,600)
Rents and Lettings	0
Grant Income	0
Sales Income	0
Other Income	0
Income Total	(24,600)
Service Expenditure	6,400

Service Manager Gill Ragon

Portfolio Communities and Neighbourhoods

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Shopmobility	31,000	(24,600)	6,400
Net Service Expenditure	31,000	(85,000)	6,400

Environmental Health	Proposed Budget 2016/17
Employees	409,400
Premises	0
Transport	2,800
Supplies and Services	18,500
Third Party Payments	0
Capital Charges	0
Other Charges	0
Expenditure Total	430,700
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	(22,500)
Rents and Lettings	0
Grant Income	0
Sales Income	0
Other Income	0
Income Total	(22,500)
Service Expenditure	408,200

Service Manager Gill Ragon

Portfolio Communities and Neighbourhoods

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Food Safety	189,000	(4,500)	184,500
Pollution Control	169,800	(18,000)	151,800
Head of Public Protection	71,900	0	71,900
Net Service Expenditure	430,700	(22,500)	408,200

Health and Safety	Proposed Budget 2016/17
Employees	169,500
Premises	0
Transport	1,500
Supplies and Services	15,900
Third Party Payments	0
Capital Charges	0
Other Charges	0
Expenditure Total	186,900
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	0
Rents and Lettings	0
Grant Income	0
Sales Income	0
Other Income	0
Income Total	0
Service Expenditure	186,900

Service Manager Gill Ragon

Portfolio Communities and Neighbourhoods

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Health Administration	26,600	0	26,600
Health and Safety	160,300	0	160,300
Net Service Expenditure	186,900	0	186,900

## **Housing and Planning Portfolio**

	<b>Housing and</b>		
Housing and Planning	Planning	Housing 2016/17	<b>Planning 2016/17</b>
Employees	1,975,600	1,034,600	941,000
Premises	188,000	188,000	0
Transport	4,600	1,800	2,800
Supplies and Services	847,800	533,600	314,200
Third Party Payments	0	0	0
Capital Charges	0	0	0
Other Charges	0	0	0
Expenditure Total	3,016,000	1,758,000	1,258,000
Internal Recharges Net Total	0	0	0
	0	0	0
Contributions	0	0	0
Fees and Charges	(771,800)	(74,300)	(697,500)
Rents and Lettings	(185,000)	(185,000)	0
Grant Income	(71,900)	0	(71,900)
Sales Income	0	0	0
Other Income	(266,800)	(266,800)	0
Income Total	(1,295,500)	(526,100)	(769,400)
Service Expenditure	1,720,500	1,231,900	488,600

Housing Services	vices Proposed Budget	
	2016/17	
Employees	1,034,600	
Premises	188,000	
Transport	1,800	
Supplies and Services	533,600	
Third Party Payments	0	
Capital Charges	0	
Other Charges	0	
Expenditure Total	1,758,000	
Internal Recharges Net Total	0	
	0	
Contributions	0	
Fees and Charges	(74,300)	
Rents and Lettings	(185,000)	
Grant Income	0	
Sales Income	0	
Other Income	(266,800)	
Income Total	(526,100)	
Service Expenditure	1,231,900	

Service ManagerHelen Chard / Julie Wight / Mary HopperPortfolioHousing and PlanningPortfolio HolderCouncillor Colin Organ

	Total		
Summary By Service Area 2016-17	Expenditure	<b>Total Income</b>	Net
Housing Strategy	162,200	(15,000)	147,200
Private Sector Housing	415,500	(76,100)	339,400
Homelessness Prevention	1,180,300	(435,000)	745,300
Net Service Expenditure	1,758,000	(526,100)	1,231,900

Planning	Proposed Budget 2016/17
Employees	941,000
Premises	0
Transport	2,800
Supplies and Services	314,200
Third Party Payments	0
Capital Charges	0
Other Charges	0
Expenditure Total	1,258,000
Internal Recharges Net Total	0
	0
Contributions	0
Fees and Charges	(697,500)
Rents and Lettings	0
Grant Income	(71,900)
Sales Income	0
Other Income	0
Income Total	(769,400)
Service Expenditure	488,600

Service ManagerAnthony WilsonPortfolioHousing and PlanningPortfolio HolderCouncillor Colin Organ

	Total
Summary By Service Area 2016-17	Expenditure Total Income Net
Development Management	484,100 (586,700) (102,600
Planning Policy	578,700 0 578,700
Historic Buildings	60,400 (27,700) 32,700
Land Searches	69,300 (155,000) (85,700
Head of Service	65,500 65,500
Net Service Expenditure	1,258,000 (769,400) 488,600